



Ethics Board Regular Meeting
Wednesday, September 10, 2025, 6:30 PM
Chamber Conference Room, City Hall
280 Madison Ave N
Bainbridge Island, WA 98110

The Ethics Board will hold this meeting in person, in the City Hall Council Conference Room. Attendance may be in person or the meeting is also accessible via the Zoom meeting platform.

REMOTE MEETING ON ZOOM
PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

<https://bainbridgewa.zoom.us/j/86365762700>

OR TELEPHONE: US: 1-253-205-0468

WEBINAR ID: 863 6576 2700

AGENDA

1. CALL TO ORDER / ROLL CALL – 6:30 PM

2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

- September 10, 2025 Meeting Agenda

3. PUBLIC COMMENT

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. Public comment is simply received by the Board, with no response, and the Board cannot deliberate on items that are not on the agenda. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. The lack of comment is not an endorsement or a denial of the comment. Remote public comment is allowed with advance notice to the City Clerk, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

3.A Instructions for Providing Public Comment

4. REGULAR BUSINESS

4.A Approval of Minutes:

- August 13, 2025 Meeting Minutes

4.B Outreach (Farmers Market, etc.)

4.C Review Status of Pending Complaints

4.D Training Updates

4.E Ethics Code Recommendations to City Council: Status Update

5. NEW BUSINESS

5.A Board Member Update

6. AGENDA FOR NEXT MEETING

7. NEXT MEETING DATE: October 8, 2025

8. GOOD OF THE ORDER

9. ADJOURNMENT



Meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



Public Comment

Members of the public are encouraged to submit public comment to the City Advisory Committees. Interested parties may provide comment by:

- Emailing the [City Clerk \(cityclerk@bainbridgewa.gov\)](mailto:cityclerk@bainbridgewa.gov). This comment may be submitted at any time.
- Providing in-person comment at a meeting.
- Providing comment at a meeting via Zoom, in accordance with the advance notice and camera requirements.

Members of the public who wish to provide public comment in-person at a meeting should sign up to speak on the sign-in sheet. The Chair will call the people signed up on the sign-in sheet, and speakers will have three minutes (or such other time set by the Chair) to speak. The Chair or a designee will indicate when the time has elapsed.

Remote public comment is allowed with advance notice to the City by 4:00 p.m. on the business day before the meeting at cityclerk@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

Guidelines for public comment are below. These guidelines were established for and approved by the City Council and also apply to all advisory boards, committees and commissions of the City Council.

Excerpts from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- a) Speaking without being recognized by the Presiding Officer.
- b) Continuing to speak after the allotted time has expired.

- c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- d) Throwing objects.
- e) Speaking on an issue that is not a public topic, in violation of Section 9.12.2.
- f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.
- g) Impersonating a City Councilmember or a member of the City staff.
- h) Shouting or otherwise engaging in loud or boisterous behavior.
- i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, under circumstances where such words constitute “fighting words” under constitutional law.
- m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.

9.12.2 Subjects – Whether or Not on the Current Agenda

Public comments received during the public comment period may be on any public topic, whether or not on the agenda, but a comment on the subject that is covered by a public hearing at that meeting must be made during the period of the public hearing. All public comments shall be made consistent with Section 5.6.

9.12.3 Use of Microphones

Comments shall be made directly into the microphone, as it is necessary for the public record and for the audience to hear all proceedings. No comments shall be made from any other location.

COBI ETHICS BOARD
Regular Meeting
Wednesday, August 13, 2025
In-person and via Zoom

Minutes

1. CALL TO ORDER/ROLL CALL—6:31 PM

Present: Chair Doña Keating, Dep. Chair Rafael Escandon, Karen Anderson, Eve Sherling, Drew Pollom (Counsel), and Peggy Nimb (City Staff).

2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

No conflicts of interest disclosed.

Approval of corrected June 11 Agenda:

MOTION: Rafael Escandon **SECOND:** Eve Sherling - Passed Unanimously

Approval of August 13, 2025 Agenda:

MOTION: Rafael Escandon **SECOND:** Eve Sherling - Passed Unanimously

3. PUBLIC COMMENT

3.A Instructions for Providing Public Comment (Provided by Chair Doña Keating)

- No Public Comments Received

4. REGULAR BUSINESS

4.A Approval of Minutes

June 11, 2025 Regular Meeting Minutes

MOTION: Karen Anderson **SECOND:** Rafael Escandon - Passed Unanimously

4.B Update: Outreach Opportunities – Updates (Podcast and recent Farmer’s Market engagement reviewed). EB members requested as the next opportunity to be present at the Bainbridge Farmer’s Market for public engagement. Peggy confirmed September is not available several October dates showing as available, Tentative date of Sat October 4. EB members will confirm availability for 10/4 Farmer’s Market at September 10, 2025 EB meeting.

Ethics Board continued interest in youth engagement/participation on COBI Boards/Committees discussed, awaiting City Council’s decision/action on your engagement and participation.

4.C Review Status of Pending Complaints – Drew Pollom reported that a three-judge panel in the Ninth Circuit ruled in favor of the City of Bainbridge Island. He believed the plaintiff filed a petition to appeal. The next stage would be the full-court panel. Discussion was held regarding redaction rules that didn’t exist at the time of the original complaint filing(s) in 2021 and suggested they

be redacted before Board review. Drew Pollom concurred and volunteered to use the necessary software for the redaction(s).

4.D Training Updates – Motion: (Karen Anderson) proposed to go forward with outstanding training with current materials for all committees. EB discussion ensued, **Motion withdrawn by Ms. Anderson.**

4.E Ethics Code Recommendations: Review Draft Response to Council

Motion: (Karen Anderson) to table approval of the draft to the next EB meeting to allow further discussion and edits. **Seconded:** Eve Sherling. Vote was 2 aye (Anderson, Sherling) and 2 nay (Keating, Escandon) so Motion failed.

Motion: (Rafael Escandon) to approve and send the response to City Council. **Seconded:** Eve Sherling. Motion carried 3-1. Chair Keating, Escandon, Sherling voted in favor, Karen Anderson opposed.

5. NEW BUSINESS

5.A. Welcome New Board Member: Eve Sherling, Position 3 – The Board welcomed Ms. Sherling and she briefly introduced herself. Positions 4, 5 and 7 remain vacant. Chair Keating informed the EB of one recent interviewee, and that updates would be provided to the EB on continued vacancies and candidate confirmation by City Council as they occur. Mayor Mathews and City Councilmembers Moriwaki and Deets will continue to review and select candidate applications for interviewing on an ongoing basis.

6. AGENDA FOR NEXT MEETING - All existing items and under new business. Training updates will now be general. Agenda item for open positions status until filled suggested.

7. NEXT MEETING DATE: Wednesday, Sep, 10 2025, at 6:30 pm.

8. GOOD OF THE ORDER –

9. ADJOURNMENT - 7:25 PM

Doña Keating, Chair

Date

ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on a ruling by the Chair	"I appeal the Chair's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).