



Civil Service Commission Regular Meeting
Monday, November 3, 2025

City Hall Council Conference Room
280 Madison Ave N
Bainbridge Island, WA
and

Remote Meeting on Zoom

<https://bainbridgewa.zoom.us/j/81799680995?pwd=ntcpjQdFDaanN4PoTCJOhgqs2N0Xcs.1>

or Telephone: US: +1 253 205 0468

Webinar ID: 817 9968 0995

AGENDA

1. Call to Order / Roll Call
2. Approval of Agenda / Conflict of Interest Disclosure

3. Public Comment

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. Public comment is simply received by the Committee, with no response, and the Committee cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment.

Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, on the City's website. Remote public comment is allowed with advance notice by noon on the business day before the meeting by emailing cityadmin@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

4. Regular Business

- a. August 4, 2025 meeting minutes Consider approval
- b. Resolution 2025-01; Amend Civil Service Rules section 2.2 Consider approval

5. Report by Chief of Police Information only

6. Report by Secretary /Chief Examiner Information only

7. Adjournment

The City of Bainbridge Island's meetings are wheelchair accessible. The City also provides auxiliary aids and services for effective communication such as assistive listening devices, closed captioning, and print materials in digital format. For other reasonable accommodations and/or modification to programs, services, or activities, please contact the ADA Coordinator, Anshu Wahi at awahi@bainbridgewa.gov or 206-947-0803 as soon as possible, preferably at least two business days prior to the meeting.



MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

The Civil Service Regular Meeting was held at City Hall and via video conference and was called to order at 9:00 am by Commissioner Don Rulien. Also in attendance were Commissioners John Sandage, Lynn Erickson, and Bryan Neumeier. A quorum was present.

2. CONFLICT OF INTEREST DISCLOSURE

No conflict of interest reported.

3. PUBLIC COMMENT

No members of the public were in attendance.

4. NEW BUSINESS

a. Approve February 7, 2025 Minutes:

MOTION: I move to approve the February 7, 2025 Minutes.

NEUMEIER/ERICKSON: Minutes approved

b. Discussion of Civil Service Rule 2.2:

MOTION: I move to change rule 2.2 to the first regular meeting of the year.

ERICKSON /NEUMEIER: Motion approved

5. REPORT BY CHIEF OF POLICE

- Deputy Chief Weiss provided a general update on the activities of the police department and vacancies.

6. REPORT BY SECRETARY/CHIEF EXAMINER

- Secretary/Chief Examiner Brenda Landolt provided an update on Civil Service Commissioner terms ending in December and Annual Civil Service Conference.

7. ADJOURNMENT

The meeting was adjourned at 9:09 am.

Don Rulien, Chair

Brenda Landolt, Secretary/Chief Examiner

RESOLUTION NO. 2025-01

A RESOLUTION of the Civil Service Commission for the City of Bainbridge Island, Amending Section 2.2 of City of Bainbridge Island Civil Service Rules

WHEREAS, Section 5.1 of the City of Bainbridge Island Civil Service Rules (“Civil Service Rules”) permits the Civil Service Commission (“Commission”) to amend the Civil Service Rules by a majority vote at any regular or special meeting of the Commission;

WHEREAS, on August 4, 2025, a majority of the Commission voted to amend Section 2.2 of the Civil Service Rules to reflect that election of its chair and vice chair shall occur at the Commission’s first regular meeting of the year;

WHEREAS, the Commission now desires to adopt this Resolution to memorialize its amendment to Section 2.2 to the Civil Service Rules.

NOW, THEREFORE, THE CIVIL SERVICE COMMISSION FOR THE CITY OF BAINBRIDGE ISLAND DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Section 2.2 of the Civil Service Rules is hereby amended to read as follows:

CHAIR – VICE CHAIR — At the first regular meeting of the year, the commission shall elect one of its members as chair and another member to serve as vice chair for a term of one year. Should a chair or vice chair resign or be removed from the position prior to the expiration of his or her term, the commission, upon appointment of a new member, shall proceed to the election of a new chair or vice chair.

Section 2. If any one or more sections, subsections, or sentences of this resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this resolution, and the same shall remain in full force and effect.

Section 3. Effective Date. This resolution shall take effect and be in force immediately upon its passage.

PASSED by the City of Bainbridge Island Civil Service Commission this ____ day of _____, 2025.

Don Rulien, Chair

ATTEST/AUTHENTICATE

By: _____
Brenda Landolt
Civil Service Secretary-Examiner