

Call to Order (Attendance, Agenda, Conflict of Interest)
Approval of Agenda for January 4, 2024
Approval of Meeting Minutes from November 2, 2023
Approval of Meeting Minutes from December 7, 2023
Call for Public Comment
Review of Permit Applications
 Police Station Demolition
 Request to remove a property from Local Historic Register
Subcommittee Reports
Workplan Discussion
New/Old Business
 CLG Grant for code audit
 Obtain copy of DAHP GIS database of Bainbridge Historic Properties
Review/Summary of Action Items (*Facilitator*)
Adjourn

Call to Order (Attendance, Agenda, Conflict of Interest)

Chair Susan Hughes called the meeting to order at 2:01 PM. Commissioners in attendance were Eric Kortum, Rick Chandler, Susan Hughes, and Zachary Allen. City Council member Clarence Moriwaki was present. City Staff present were PCD Building Official, Blake Holmes and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

There were no conflicts of interest disclosed.

Approval of Agenda - January 4, 2024

Motion: I move to approve the January 4, 2024, agenda as presented.
Kortum/Allen: Approved unanimously

Review & Approve Minutes - November 2, 2023, and December 7, 2023

Motion: I move to approve the November 2, 2023, and December 7, 2023, minutes as presented.
Kortum/Allen: Approved unanimously

Call for Public Comment

No public comments were presented.

Review of Permit Applications

- **Police Station Demolition**
Meagan Scott presented the Environmental Sciences Associates report. Blair King clarified the applicable code and the timeframe for the Historic Preservation Commission to provide comments by January 17, 2024.
Discussion by HPC members and City staff followed.
- **Request to remove a property from Local Historic Register**
Michael Reese presented the original historic registration form that included a statement that the property could be removed from the register at any time.
Discussion by HPC members and City staff followed.

Motion: I move to remove the Reese property from the Local Historic Register.
Allen/Kortum: Approved unanimously

Subcommittee Reports

- **Identifying Historic Properties**
Need copy of DAHP GIS database of historic properties
Susan/Eric will work on this subcommittee
- **Public Outreach**
On hold until new commissioners are in place
- **Comprehensive Plan**
No updates
- **Heritage Trees**
Rick will lead this subcommittee
- **CLG Grant**

Workplan Discussion

Postpone discussion until Ellen's comments are available

New/Old Business

- CLG Grant for code audit (Susan to contact Michelle??)
- Obtain copy of DAHP GIS database of Bainbridge Historic Properties

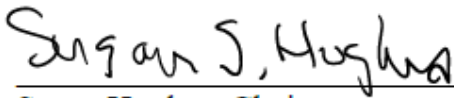
Review/Summary of Action Items

- Commissioners to provide comments on Police Station Demolition to Susan who will compile them and send to Patty Charnas by 01/17/24
- Remove Reese property from Local Historic Register
- Contact Stephanie Trudeau regarding historic Agate St willow tree – Rick
- Susan to work with Ellen on workplan feedback
- Provide Historic Preservation information packet to new Planning Commissioners and Historic Preservation Commissioners

Adjourn

Chair Hughes adjourned the meeting at 3:35 PM

Approved by:



Susan Hughes, Chair



Marlene Schubert, Administrative Specialist



CITY OF
BAINBRIDGE ISLAND

**CITY OF BAINBRIDGE ISLAND
HISTORIC PRESERVATION COMMISSION – REGULAR MEETING
January 4, 2024**

**Want to be added to Listserv?
Check the box and Provide Phone AND Email**

PLEASE PRINT

Name	Affiliation	Phone & Email	
Meagan Scott	ESA	mscott@esassoc.com 253.389.5975	<input type="checkbox"/>
Michael Reese		Mreesefam@aol.com 206 842.4523	<input type="checkbox"/>
Sharon Kortum	Resident	206-276-6485 sharonkortum@gmail.com	<input type="checkbox"/>
Blaine Cliver	Resident	802-558-7990 bcliver59@gmail.com	<input type="checkbox"/>
RICK CHANDLER	HPC	541-790-9366 RIKCHANDLER44@GMAIL.COM	<input type="checkbox"/>
Blake Holmes	Staff		<input type="checkbox"/>
Zach Allan	HPC	360.649.3080 Zachary.allan@gmail.com	<input type="checkbox"/>



CITY OF
BAINBRIDGE ISLAND

**CITY OF BAINBRIDGE ISLAND
HISTORIC PRESERVATION COMMISSION – REGULAR MEETING
January 4, 2024**

**Want to be added to Listserv?
Check the box and Provide Phone AND Email**

PLEASE PRINT

Name	Affiliation	Phone & Email	
John Burns	B.I. Citizen		<input type="checkbox"/>
Clarence Moriwaki	City Council		<input type="checkbox"/>
Susan S. Hughes	BIHPC		<input type="checkbox"/>
Laura Shear	COBI		<input type="checkbox"/>
Chris Dew	Citizen	ctdewfam@gmail.com	<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

Attendee Report				
Report Generated:	1/4/2024 23:01			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers
Historic Preservation Commission	881 3580 8464	1/4/2024 13:44	111	6
			Total Users	Max Concurrent Views
			7	5
Host Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene Schubert	mschubert@bainbridgewa.gov	1/4/2024 13:44	1/4/2024 15:35	111
Panelist Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Attendee Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Tracy Dew		1/4/2024 14:01	1/4/2024 15:26	86
Robert Miller		1/4/2024 14:07	1/4/2024 15:35	89
Patsy Reese 45H,89H,44H (1/2)		1/4/2024 14:00	1/4/2024 15:35	95
Ali		1/4/2024 15:25	1/4/2024 15:35	10
Steve Powell		1/4/2024 14:00	1/4/2024 15:03	63
Adam Nebenzahl	anebenzahl@bainbridgewa.gov	1/4/2024 14:02	1/4/2024 15:09	67