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**MEETING MINUTES**

**1. CALL TO ORDER / ROLL CALL**

The Civil Service Regular Meeting was held at City Hall and via video conference and was called to order at 9:03 am by Commissioner John Sandage. Also in attendance were Commissioners Don Rulien, Ryan Kilpatrick, and Bryan Neumeier. A quorum was present.

**2. CONFLICT OF INTEREST DISCLOSURE**

No conflict of interest reported.

**3. PUBLIC COMMENT**

No members of the public were in attendance.

**4. NEW BUSINESS**

- a. Elect 2025 Civil Service Commission Chair

MOTION: I move to elect Don Rulien as the Chair

SANDAGE/NEUMEIER: The motion passed

- b. Elect 2025 Civil Service Commission Vice Chair

MOTION: I move to elect Bryan Neumeier as the Vice Chair

RULIEN/SANDAGE: The motion passed

- c. Approve November 4, 2024 Minutes:

MOTION: I move to approve the November 4, 2024 Minutes.

NEUMEIER/SANDAGE: Minutes approved

- d. Approve December 11, 2024 Minutes:

MOTION: I move to approve the December 11, 2024 Minutes.

SANDAGE/NEUMEIER: Minutes approved

**5. OLD BUSINESS**

- a. Receive report from Subcommittee findings on Lateral and Entry Level Questions.  
Informational only

**6. REPORT BY CHIEF OF POLICE**

- Chief Clark provided a general update on the activities of the police department and vacancies.

**7. REPORT BY SECRETARY/CHIEF EXAMINER**

- Secretary/Chief Examiner Brenda Landolt provided an update on new Public Safety Testing written exam and job description for Entry Level Police Officers.

**8. ADJOURNMENT**

The meeting was adjourned at 9:20 am.

Don Rulien, Chair

Brenda Landolt, Secretary/Chief Examiner