



CITY OF
BAINBRIDGE ISLAND

HISTORIC PRESERVATION COMMISSION REGULAR MEETING
APRIL 4, 2024, 2:00-4:00 PM

COUNCIL CONFERENCE ROOM IN CITY HALL
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA
AND

REMOTE MEETING ON ZOOM

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

<https://bainbridgewa.zoom.us/j/88135808464>

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WEBINAR ID: 881 3580 8464

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL – 2:00 PM

Chair Susan Hughes called the meeting to order at 2:04 PM. Commissioners in attendance were Eric Kortum and Zachary Allen. Rick Chandler was absent and excused. City Council member Jon Quitslund was present. City Staff present were PCD Building Official, Blake Holmes and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Motion: I move to approve the April 4, 2024, agenda as presented.

Allen/Kortum: Approved unanimously

3. PUBLIC COMMENT

No public comments were presented

4. REGULAR BUSINESS

Approve Minutes from March 7, 2024

Motion: I move to approve the March 7, 2024, minutes as presented.

Kortum/Allen: Approved unanimously

5. PERMIT REVIEW

Old Virginia Mason Clinic

380 Winslow Way E

Project Description: Add a canopy over the doors leading to the plaza fronting Winslow Way

Permit Link: [BLD23778 REV13](#) (see submittals under Permit Notes)

Motion: I motion that we allow the awning to be placed on the Orchard building (BLD23778 REV13) as presented.

Kortum/Allen: Approved unanimously

6. SUBCOMMITTEE REPORTS

- 6.A Identifying Historic Properties
No update
- 6.B Public Outreach (unfilled position)
No update
- 6.C Comprehensive Plan
No update
- 6.D Heritage Trees
Jon Quitslund read and presented Heritage Trees proclamation
- 6.E CLG Grant
Michelle would be happy to assist with grants

7. OLD BUSINESS

- 7.A 2023 Committee Work and 2024 Workplan HPC - Review Staff input
- 7.B How to find new members?

8. NEW BUSINESS

All current members have resigned from the commission effective immediately.
Chair Hughes, Eric Kortum and Zachary Allen read their resignation letters.

9. REVIEW ACTION ITEMS

No updates were provided

- 9.A Discuss with Planning Dept obtaining access to SHPO WISAARD geodatabase; requires a user's agreement - Contact is Annie Strader, DAHP (Blake)
- 9.B Provide Historic Preservation information packet to new Planning Commissioners and Historic Preservation Commissioners-on hold until Historic Architect is HPC member
- 9.C Inclusion of historic data questions on demolition permit applications-on hold until May 2 meeting (Staff)
- 9.D Check on using city's Farmer's Market booth once a month from April-August (Susan)
- 9.E Check on using city's Farmer's Market booth Saturday in April for Heritage Trees month (Susan)
- 9.F Work with Michelle with CLG to update code/ordinance (Susan)
- 9.G Reach out to Suyematsu Alliance for their understanding of HPC engagement (Susan)
- 9.H Invite Jason Cooper to April 4 meeting for 30-minute presentation on willow tree and what's next (Staff)

10. PRESENTATION ON HISTORIC WILLOW TREES

Jason Cooper, Association of WA Archeology

No presentation was provided, Jason Cooper was not able to attend.

11. ADJOURNMENT

Chair Hughes adjourned the meeting at 3:50 PM

Approved by:

Susan Hughes, Chair

Marlene Schubert, Administrative Specialist

Attendee Report				
Report Generated:	4/9/2024 16:48			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers
Historic Preservation Commission	881 3580 8464	4/4/2024 13:42	129	2
			Total Users	Max Concurrent Views
			4	2
Host Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
Marlene Schubert	mschubert@bainbridgewa.gov	4/4/2024 13:42	4/4/2024 15:51	129
Panelist Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
ktayara		4/4/2024 14:06	4/4/2024 14:28	22
Attendee Details				
User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)
	12067142615	4/4/2024 14:04	4/4/2024 14:04	1
ktayara		4/4/2024 14:04	4/4/2024 14:06	2



CITY OF
BAINBRIDGE ISLAND

CITY OF BAINBRIDGE ISLAND
HISTORIC PRESERVATION COMMISSION – REGULAR MEETING
April 4, 2024

Want to be added to Listserv?
Check the box and Provide Phone **AND** Email

PLEASE PRINT

Name	Affiliation	Phone & Email	
FRIGILLA ZIMMERMAN	HUGGARS SCRIBLER PROPERTIES	FRIGILLA@ZIMMERMANARCH. 206 618-2626	COM
Jusan S. Hughes	BIMC	Sharon Kortum 206-276-6485	Citizen .1976
ERIC N. KORTUM	BIMC		<input type="checkbox"/>
Zach Allen	BIMC		<input type="checkbox"/>
Jon Qu. Tolund	Council		<input type="checkbox"/>
Blake Holmes	Staff		<input type="checkbox"/>
Steve Powell	Review	425-330-6758	<input type="checkbox"/>