



CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT MEMORANDUM

Date: January 23, 2026

To: City Council

From: Blair King, City Manager

Cc: City Attorney
Department Directors

Subject: Information on 2025 and 2026 Workplan and Priority Project Status

The purpose of the workplan summary report accompanying this memo is to provide an update on some of the City's current projects. The summary table provides an update on current projects, including those designated by the City Council as their highest priority projects. This list was updated to reflect priorities for 2024 and the 2025-2026 biennium.

This report focuses on the highest priority projects for 2025 and 2026. The table includes indicating projects that are currently active as well as implementation of new programs or policies that have been completed and become part of ongoing City services. The summary table includes over 100 different projects. Work on 32 of these projects has been completed, for example the reconstruction of a portion of Country Club Road, or the implementation has been completed and is now part of ongoing City operations, such as the artificial intelligence policy.

The attached report, while long, is by no means a comprehensive or prioritized list of all City activities and represents a small portion of ongoing work. Staff tracks and reports on these high priority issues to keep the Council and community informed and to demonstrate the projects which would be assessed to identify tradeoffs should new projects be added. Our reporting provides an assessment of progress on currently-approved work items to highlight areas of success and challenge.

2025 YE Results: Citywide Workplan Priorities

Key steps and decisions included:

- Hired outside resource to shepherd Comprehensive Plan and Winslow Subarea Plan updates to conclusion

- Updated and reviewed the Islandwide Mobility Plan, combining the Sustainable Transportation Plan and Islandwide Transportation Plan.
- Launched e-bike voucher program.
- Approved updated utility rates and expanded utility rate discount program
- Acquired the Notch Property at 180 Olympic Drive to support the affordable housing project at 625 Winslow
- Hired and onboarded new Climate and Sustainability Manager
- Visited Low Income Housing Institute (LIHI) locations in Seattle to understand options for the 625 Winslow project location
- Developed ordinance to support planning and development of affordable housing at 625 Winslow. A State Environmental Policy Act (SEPA) appeal was received which has started a process with the Hearing Examiner and introduced delay into the review of this ordinance.
- Introduced Comprehensive Plan and Winslow Subarea Plan to the Planning Commission for review. Supported numerous extra meetings.
- Launched recruitment for and appointed community volunteers for City advisory groups
- Held recognition event for City volunteers
- Started Community Arts Plan review process, including convening stakeholder meeting
- Conducted first renewal process for Short-Term Rental registration
- Awarded contracts for Eagle Harbor Drive and Cooper Creek projects, including road closure and public communication efforts. Managed detours related to the Cooper Creek culvert salmon project.
- Issued \$12.6 million in long-term debt to support upcoming projects related to the water and sewer utilities.
- Received Aaa credit rating from Moody's
- Completed Bike Traffic Count Study
- Completed Kicking Gas Heat Pump Pilot, supporting installation of heat pumps for participating income-qualified homeowners on Bainbridge Island
- Completed first phase of updating Electric Vehicle Charging Infrastructure Code
- Launched project to install solar panels at Woodward Middle School as an offset for project decisions related to the Ted Spearman Justice Center
- Installed and commissioned artwork for a Bike Corral on Winslow Way
- Wildfire Preparedness clean up event offered and wildfire safety mailer sent out
- Installed Electric Vehicle Charging stations for fleet

It is important to recognize that each of these steps and decisions are the result of significant work, and in many cases decisions made by the City Council will be followed by

months if not years of staff work to implement.

Some significant activities that emerged in the course of 2025 are shown below. When these emerging items required significant attention or support from Council and/or City staff, there was decreased capacity to address previously identified projects.

Key Added/Emerging Tasks During 2025 (grouped roughly by topic):

- Develop water conservation efforts
- Manage consultant contract related to options such as a Winslow Circulator
- Revise the Bainbridge Island Municipal Code and consider next steps to re-establish a City advisory committee related to multi-modal transportation
- Apply for two State Department of Commerce Connecting Housing to Infrastructure Program (CHIP) grants supporting affordable housing projects on Bainbridge Island
- Develop policy and rate structure to establish a standard and income-qualified lower rate for the Dave Ullin Open Water Marina
- Implement three-tiered income-qualified discounted rates for City-owned and operated water, sewer and surface and stormwater management (SSWM) utilities
- Develop regulations, implement registration, and plan enforcement for temporary signs
- Consider and approve new request from the Bainbridge Island Senior Community Center related to pétanque at Waterfront Park
- Update municipal code related to Electric Vehicle charging infrastructure
- Consider options related to historic preservation, including narrowing program
- Establish Council ad hoc committee related to zero emissions hand tools
- Develop Bainbridge Island Municipal Code amendments to address wildfire mitigation
- Pilot project for ferry line traffic enforcement
- Consider options related to establishing a community advisory committee for mobility issues
- Support transition for City Manager
- Develop implementation plan for Americans with Disabilities Act Transition Plan

The reports that follow are sorted by the category of project, as well as the project “driver” or reason for the work. Categories include Climate/Natural Resources, Land Use/Housing, Mobility, Safety, Community, and Accountability. Drivers include Policy, Operations, Capital and Required. These organizational descriptions are intended to help with sorting and reviewing the list.

The final page of the report shows projects marked as complete or ongoing that have been implemented. These City activities, such as Short Term Rental Registration or use of the Racial Equity Toolkit, continue to require staff support but are now folded into the regular programs and services of the City and will not be separately listed.

Council established the following priorities and areas of emphasis for 2025-2026. Projects supporting these areas are indicated with two asterisks (**) in the project name.

- Climate Action Plan Implementation
- Affordable Housing
- City Website Improvements
- Sustainable Transportation Plan Implementation
- Comprehensive Plan
- Groundwater Management Plan
- Resolve Permit Backlog
- Winslow Subarea Plan
- Equity Lens
- Road Maintenance

Thank you for allowing staff to submit this report.

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
** 625 Winslow Way affordable housing development options	Active	Agreement signed with Low Income Housing Institute. Project development is ongoing.	Land Use/ Housing	Operations
** Comprehensive Plan Update	Active	Approved plan for completion by June 30, 2026	Land Use/ Housing	Required
** Housing Accountability Act Review response	Active	The City was selected as one of eight jurisdictions that will be reviewed by the Department of Commerce under the Housing Accountability Act (HAA).	Land Use/ Housing	Policy
** Notch property (180 Olympic Drive) demolition and site preparation	Active	Current tenant using building until move can be planned.	Land Use/ Housing	Capital
** Winslow Subarea Plan and Comprehensive Plan Steering Committee Climate Lens and Equity Lens Implementation	Active	Emphases shifted to discussions of housing affordability and other general topics	Land Use/ Housing	Policy
** Winslow Subarea Plan and Comprehensive Plan Steering Committee Support	Active	Meetings held as needed through completion, planned for June 30, 2026.	Land Use/ Housing	Policy
** Winslow Subarea Plan Update	Active	Approved plan for completion by June 30, 2026	Land Use/ Housing	Policy
Wildfire Mitigation and Prevention Code Update	Active	Topic introduced to Council in 2025.	Land Use/ Housing	Policy
** CAP/GWMP: Water Conservation	Active	Begin plan development as part of GWMP implementation	Climate/ Natural Resources	Policy
** CAP: Recycling Reform Act Compliance	Active	Registering as a service provider for the pick up of recycling at public receptacles located at Town Square and along Windlow Way	Climate/ Natural Resources	Required
** CAP: Unsecured Load Fee Compliance	Active	Working with Kitsap County to understand City obligations under RCW 70A.200.120 requiring jurisdictions to adopt an ordinance to reduce litter from vehicles through a fee for unsecured loads.	Climate/ Natural Resources	Required
** CAP: Greenhouse Gas Emissions Inventory Update	Active	Draft report received.	Climate/ Natural Resources	Policy
** CAP: Solar at Hubs project	Active	Public Works project with Hyla Middle School. Expect to complete bid package in Q1 2026.	Climate/ Natural Resources	Capital
** CAP: Waste Reduction and Limit on Single Use Plastics	Active	Developing new business recognition program.	Climate/ Natural Resources	Policy
** CAP: Zero Emissions Landscaping Tools (community-wide regulations)	Active	Council subcommittee will meet in 2026.	Climate/ Natural Resources	Policy

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
** Groundwater Management Plan (GWMP) Development	Active	Expect to adopt in Q2 2026	Climate/ Natural Resources	Policy
**CAP: Solarize Campaign	Active	Residential solar incentive campaign	Climate/ Natural Resources	
Ted Spearman Justice Center Carbon Offset Project at Woodward Middle School	Active	Expect to complete in Q1 2026	Climate/ Natural Resources	Capital
** Community Survey Related to Funding for Road Maintenance	Active	Statistically valid community survey regarding resident interest in funding road maintenance underway in Q1 2026.	Mobility	Operations
** STP: Update Employee Commute Trip Reduction Program	Active	Consider updates to City code and programming to incentivize lower emissions commuting patterns.	Mobility	Operations
** STP: Eagle Harbor/Wyatt Non-Motorized Project, Phase I	Active	Continue construction through Q2	Mobility	Capital
** STP: E-bike Voucher Incentive Program	Active	Round 2 anticipated in Q2 2026	Mobility	Policy
** STP: Islandwide Mobility Plan outreach	Active	Outreach completed in 2025.	Mobility	Policy
** STP: Island-wide Transportation Study	Active	Consultant hired to conduct a year-long study to address 3 transportation gaps related to a potential shuttle service and transportation needs with ferries after hours.	Mobility	Policy
** STP: Sound to Olympic Trail Planning	Active	Determine status of federal grant terms in Q1	Mobility	Capital
** STP: Trail Projects: Lost Valley	Active	Implement pedestrian boardwalk in Q2-Q3 of 2026	Mobility	Operations
** STP: Youth Cyclists Education Program	Active	Outreach done in 2025 with more planned for 2026.	Mobility	Policy
**STP: Bucklin Hill Non-Motorized Improvements - Blakely to Fletcher	Active	Conduct community engagement Q1/Q2 2026	Mobility	Capital
**STP: Lynwood Center Road Design	Active	Advertise for design consultant selection in Q3	Mobility	Capital
Ferry Line Traffic Enforcement	Active	Camera pilot program concluded with recommendation not to pursue. Seeking funding from legislature for in person enforcement.	Mobility	Operations
Winslow Way Right Turn Lane Reconfiguration at Highway 305 and Winslow Intersection	Active	Receive permit and consider project budget in Q1-Q2	Mobility	Capital

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
2025 Annual Roads	Active	Complete striping during appropriate weather window	Safety	Operations
2026 Annual Drainage	Active	Develop project scope in Q2	Safety	Capital
2026 Annual Roads	Active	Develop project scope in Q1; advertise in Q2	Safety	Operations
City Hall Parking Lot Retrofit	Active	Complete design for advertisement in Q2	Safety	Capital
Emergency Management - Memoranda of Understanding with community partners for Hubs and Shelters	Active	MOU work is ongoing. MOUs/ILAs are in place for the majority of our disaster hubs. The remaining disaster hubs that need signed MOUs are IslandWood and Wing Point Country Club.	Safety	Operations
** Appeal of Development Regulations (Ord 2025-21)	Active	Hearing Examiner scheduled for Jan. 28	Accountability	Required
** City of Bainbridge Island Racial Equity Plan	Active	In development.	Accountability	Operations
** Islander Mobile Home Park Employee Housing	Active	Mobile unit ordered; installation planned in Q1. Employee move-in planned for Q2/Q3 2026.	Accountability	Operations
** Pleasant Beach Drive/Fort Street	Active	Complete 30% design in Q1	Accountability	Capital
**CAP: Hyla School Solar/Battery Installation	Active	Implement by EOY	Accountability	Capital
Americans with Disabilities Act Transition Plan Implementation Reporting	Active	In development.	Accountability	Required
Americans with Disabilities Act Transition Plan Implementation Strategy	Active	In development. Consultants will train staff on barrier removal tracking software. Staff committee will oversee implementation.	Accountability	Required
City Banking Services Transition	Active	Kitsap Bank selected, contract in progress, cutover expected Q3 or Q4 2026	Accountability	Operations
Community Incident Communications Plan	Active	In development.	Accountability	Operations
Design and Construction Standards	Active	Complete and adopt by Q4 2026.	Accountability	Policy
Eagle Harbor Cooper Creek Fish Passage	Active	Complete in Q1	Accountability	Capital
Establish LEOFF Disability Board	Active	Planned for Q2 2026.	Accountability	Required
Fleet and equipment annual procurement	Active	2026 procurements underway	Accountability	Capital
Fletcher Bay Well Rehabilitation	Active	Complete in Q3	Accountability	Capital

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
Fletcher Culvert Complex	Active	Determine project scope and select design consultant in Q2	Accountability	Capital
Historic Preservation Option Development and Code Update	Active	Council will reconsider options in Q2 2026.	Accountability	Policy
McDonald Culvert / Macs Dam	Active	Advertise for dam design/permitting Q1	Accountability	Capital
National Community Survey	Active	In Q2 or Q3, work with national survey company for community survey	Accountability	Operations
PW Office Trailer Replacement	Active	Replace by EOY	Accountability	Capital
Springbrook Fish Passage project	Active	Determine status of federal grant terms in Q1	Accountability	Capital
Sunday Cove, Lovell, Wood, Wing Point (SLoWW) sewer improvements	Active	Hold hearing and advertise in Q1	Accountability	Capital
Update Procurement Policy	Active	Complete in Q1	Accountability	Policy
Wastewater Beneficial Re-Use Project	Active	Develop work plan and scope in Q1	Accountability	Operations
Wastewater Treatment Plant Capacity Upgrades	Active	Implement phase 1 upgrades by EOY	Accountability	Capital
Wastewater Treatment Plant Outfall Replacement	Active	Develop 30% design and permitting documentation	Accountability	Capital
Water System Business Plan	Active	Complete and adopt in Q2	Accountability	Policy
Website Review and Update	Active	Removing pages, training chat bot, finalizing redesign look.	Accountability	Operations
Winslow Water Tank Project	Active	Bring tank online in Q1	Accountability	Capital
Winslow Water Tank Project - Offsite water line improvements	Active	Complete in Q3	Accountability	Capital
** CAP: Solar Panels and Battery Energy Storage Grant	Active	Commerce Solar + Storage grant contract fully executed. Grant completion Q2 2026. Focus on city properties.	Comm.	Policy
Chamber Art Timeline Poetry	Active	In Dec. 2025, received Council direction to commission poetry for the timeline. In 2026, plan a call for poetry in collaboration with AHB.	Comm.	Operations
Commission New Artwork for City Hall	Active	Project to plan and commission art with commence later in 2026.	Comm.	Operations
Community Arts Plan	Active	Bringing to council for review and discussion of addendum in Q1 2026	Comm.	Policy
IMHP Utility Discount Adjustment	Active	Considering options for program continuation.	Comm.	Operations
Public Farmland Farm Manager Role	Active	Identified manager for public farmland and establishing working relationship and priorities.	Comm.	Operations

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
Update Morales Farm Interpretive Signage	Active	Text and photos approved by Filipino and Indipino community. New sign to be delivered in Q1, installed and celebrated in Q2.	Comm.	Policy
Water Line at Exclusion Memorial	Active	This project is substantially complete.	Comm.	Capital
Youth in Government	Active	Developing Youth in Government Day.	Comm.	Policy
Hotels as a Permitted Use in Commercial Zones	Deferred	Planning Commission deferred on issue until Winslow Subarea Plan work was further along.	Land Use/ Housing	Policy
Municipal Code Update Related to Parks Functions	Deferred	Working with BIMPRD to understand requests for updates to Bainbridge Island municipal code.	Comm.	Operations
Critical Areas Ordinance Update	Pending	CAO updates required one year after due date of Comprehensive Plan updates. Work anticipated to ramp up mid-2026.	Land Use/ Housing	Required
** CAP: Solid Waste Services Agreement Negotiation	Pending	Negotiations have paused at this time awaiting further guidance from state regarding recycling reform act and organics waste management	Climate/ Natural Resources	Policy
Shoreline Management Program Periodic Review	Pending	Deferred until after the completion of the Winslow Subarea Plan, Comp Plan and CAO update	Climate/ Natural Resources	Required
Waterfront Park Lawn Management Agreement	Pending	Waiting for input from Bainbridge Island Rowing	Comm.	Policy
** Housing Action Plan Scorecard Implementation	Ongoing	Reporting will be scheduled for 2026	Land Use/ Housing	Policy
Traffic Emphasis: · Continue work to coordinate automated data collection with enforcement efforts to address complaints · Consider purchase of additional speed signs - Coordinate enforcement efforts with Traffic Calming program	Ongoing	*Implemented traffic calming measures on Miller Road to measure impact on average speeds for that segment. *Continuing to collect traffic data to identify areas of excessive speeding. *Increased enforcement with citations increased by 107% over previous 5-year average. *Exploring photo enforcement options.	Safety	Operations
** Racial Equity Toolkit	Ongoing	Actively using with BIPD speed cameras, Bucklin Hill non-motorized project, EV chargers.	Accountability	Operations
Suquamish Tribe Relationship Building	Ongoing		Accountability	Operations
Poet Laureate Program	Ongoing	New poet laureate selected for 2026-2027	Comm.	Capital
Design Review Legislation Compliance (HB 1293)	Complete		Land Use/ Housing	Policy
Implementation and enforcement of sign code	Complete		Land Use/ Housing	Policy

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
Land Use Code Unlisted/ Unidentified Uses Update	Complete		Land Use/ Housing	Policy
Noise Variance Ordinance	Complete		Land Use/ Housing	Policy
Triennial Planning and Development Fee Update	Complete		Land Use/ Housing	Required
** CAP: Heat Pump Pilot Program	Complete		Climate/ Natural Resources	Policy
Regulations Relating to the Protection of Beavers	Complete		Climate/ Natural Resources	Policy
** STP: Bike Corral on Winslow Way	Complete		Mobility	Operations
** STP: E-bike Voucher Incentive Program	Complete		Mobility	Policy
** STP: Madison Avenue Bundled Project	Complete		Mobility	Capital
Animal Control Service Agreement Review	Complete		Safety	Operations
Emergency Management - Complete build out and set up of EOC at Ted Spearman Justice Center	Complete		Safety	Operations
Emergency Operations Center Build Out and Move from City Hall to Ted Spearman Justice Center	Complete		Safety	Operations
Marine Patrol: · Increase visibility and patrol hours during boating season · Coordinate with BIFD to augment staffing during patrols and increase available resources - Increase boater safety inspections	Complete		Safety	Operations
** STP: Island Wide Transportation Plan Update	Complete		Accountability	Policy
Americans with Disabilities Act Transition Plan	Complete		Accountability	Operations
City Hall Map Room Enclosure	Complete		Accountability	Capital
City Hall Security System Software Upgrades	Complete		Accountability	Capital
Comcast Franchise Renewal	Complete		Accountability	Operations
Country Club Road Reconstruction	Complete		Accountability	Capital

2026 Workplan Projects

Project	Status	Notes	Category	Project Driver
Develop Artificial Intelligence Policy	Complete		Accountability	Operations
Ferncliff water main extension	Complete		Accountability	Capital
Hawley/Irene Sewer Upgrades	Complete		Accountability	Capital
Sewer District #7 Connection Policy	Complete		Accountability	Operations
Stormwater System Plan	Complete		Accountability	Operations
Ted Spearman Justice Center Completion and Move In	Complete		Accountability	Capital
Utility Rate Study	Complete		Accountability	Operations
Water and Sewer general obligation bond planning and issuance: \$5 M Water, \$6.8 M Sewer	Complete		Accountability	Operations
** Equity: Implement Low Income Utility Discount Program	Complete		Comm.	Operations
Creative District Markers Project	Complete		Comm.	Operations
Develop Volunteer Training and Policy Program	Complete		Comm.	Operations
Suyematsu Historic District Management Agreement	Complete		Comm.	Policy